



AFFILIATION APPLICATION

(Do not use for affiliation renewal)

SAFA-PAE-001
Ver-20221103
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Name of Club or Entity: _____

Postal Address: _____ City/Suburb: _____

State: _____ P/code: _____ Contact Email: _____

Website address: _____

Organisation Registration Number: _____ Regional Association: _____

Office Bearers:

Position	Name	SAFA #	Email	Phone
President				
Secretary				
Treasurer				

Required Attachments (See page 2):

A copy of the entity's rules and/or constitution:	✓
A copy of purpose and/or objectives (if not defined in the rules or constitution):	
A copy of the state or commonwealth registration certificate:	
A copy of the 'Club Plan', which is to include the information defined on Page 2:	
Applications for Site Appraisal and Registration, if applicable: (Form FAC-09)	
A list of member names with corresponding SAFA membership numbers:	
Application forms for Safety Officers, Senior Safety Officers & AIRS Managers:	

AFFILIATION DECLARATION:

PLEASE READ AND SIGN DECLARATION.

We agree to accept the responsibilities of affiliation as detailed in SAFA Affiliation Policy, other documents, and abide by the constitution, rules and regulations of SAFA and (if applicable) the Regional Association identified. We confirm our objectives align with those of SAFA, and agree to participate in national SAFA sports development programs.

President _____ Name _____ Signature & Date _____

Secretary _____ Name _____ Signature & Date _____

Note: The President or Secretary will be responsible for updating and maintaining the club/entity information in the SAFA database, by logging in to the Members Area and selecting "Club Details" in the menu. Any changes made will automatically update the SAFA website and be amended in Sky Sailor and other media.



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AFFILIATION APPLICATION INSTRUCTIONS

- 1) Affiliation applications are submitted in accordance with SAFA Policy on Affiliated Entities.
- 2) An application processing fee of \$100 is to be submitted with the application (this may be waived).
- 3) Affiliation applications may be submitted via email or electronic means.
- 4) When completing an application for affiliation, all fields must be completed. Please note the following;
 - **Address:** A PO Box or similar is preferred.
 - **Contact Email:** An email for the club, e.g. President@flyingclub, rather than a personal email.
 - **Organisation Registration Number:** This is the entity's Australian Business Number, or other registration number confirming the club is an entity recognised under a Commonwealth or State law.
 - **Regional Association:** The territory of the Regional Association in which the entity is formed. If you are unsure, contact SAFA office for advice.
 - **Officer Bearers:** Contact emails may be generic, e.g. Secretary@entity, or personal emails. Phone numbers, either home or mobile should be the contact number of the office holder.
- 5) Required attachments;
 - a/. Copy of rules &/or constitution
 - b/. Copy of purpose and/or objects (if not provided in rules &/or constitution)
 - c/. Copy of registration acceptance confirming the entity is recognised under a Commonwealth or State law.
 - d/. A list of member names with corresponding SAFA membership numbers.
 - e/. Separate application forms for Safety personnel; Safety Officers, Senior Safety Officers, AIRS managers.
 - f/. Copy of the 'Club Plan' which, at minimum, is to include;
 - i/. Plan to achieve objects of the club/entity
 - ii/. Applications for Site Appraisal and Registration, if applicable (Form FAC-09)
 - iii/. Proposed communication/engagement method with the Regional Association
 - iv/. Proposed communication/engagement method with other regional clubs