



POLICY NAME	SAFA Policy on Membership Types	POLICY NO.	8
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SAFA Policy on Membership Types

under

Sports Aviation Federation of Australia Constitution

1. Introduction

This policy is titled the *SAFA Policy on Membership Types*. It is made pursuant to **clause 16** of the *Sports Aviation Federation of Australia Limited Constitution* ('the SAFA Constitution') and should be read in conjunction with that clause.

2. Purpose

The purpose of this policy is to provide detail on the membership types available, and related specific requirements and rules.

3. Overview

This policy should be read in conjunction with section 5 of the SAFA Constitution. All natural persons are able to apply for SAFA Membership. Various types of membership are available to suit differing needs and are detailed in the paragraphs that follow.

4. Full Membership

a. Requirements for Acceptance

Full membership constitutes the majority of SAFA members. It is available to all natural persons subject to eligibility criteria, and

- (a) who have agreed to be bound by the constitution, rules and regulations of the Federation.
- (b) who have completed and submitted the Release, Assumption of Risk and Warning form to the office of SAFA.
- (c) who have completed and submitted the appropriate membership application form to the office of SAFA.
- (d) who have paid the prescribed membership fees (the initial payment of fees is calculated at a pro-rata rate from the date of membership commencement to the following 31st of August); and
- (e) whose application has been approved by the Board or as delegated by the Board.

b. Privileges

Full membership entitles a person to:

- (a) the operation of SAFA administered aircraft in accordance with Australian civil aviation law.
- (b) voting rights in determining the affairs of SAFA.
- (c) be the holder of authorisations; pilot certificates, endorsements, awards and sporting licences, where the member has satisfied the requirements for issue and/or renewal for such pilot certificates, endorsements and awards.
- (d) third party liability insurances SAFA may hold for members for activities relating to the operation of hang gliders, paragliders, weightshift microlights or other administered aircraft.
- (e) online access to Member's services; and
- (f) access to publications of the Federation.

c. Period of Validity

Full membership is valid for the period for which a member has paid the prescribed membership fees.

The Release, Assumption of Risk and Warning form (the waiver) will remain on file and valid for any future period of time during which the signatory is a member.

d. Requirements for Renewal

An applicant for renewal of membership shall submit a completed membership renewal form and payment for membership fees.

The membership renewal date is 31 August each year.

If a Full Member is late paying fees and then renews within the year following the expiry, the full annual fee is payable.

A previous Full Member whose membership has expired greater than 12 months and seeks to rejoin SAFA must satisfy the Requirements for Acceptance. In these circumstances a pro-rata fee will be payable.

5. Life Membership

a. Requirements for Acceptance

Life membership is available to members:

- (a) who have been nominated for Life Membership by a member of the Federation in accordance with the policy on Life Membership.
- (b) who satisfy the requirements for Full Membership, less the payment of fees, and.
- (c) whose Life Membership has been approved by the board.

b. Privileges

Life membership entitles a person to the same privileges as Full Members

c. Period of Validity

Life membership is valid for the life of the member unless membership is suspended, or the Life member is expelled, resigns from the Federation or whose Life membership is retracted in accordance with the policy on Life Membership.

d. Requirements for Renewal

Life Members that continue to operate hang gliders, paragliders, weight-shift microlights or other administered aircraft, provide coaching, flight experience, or instructing services are required to complete an annual membership renewal medical declaration and evidence of currency (which may take the form of annual flight hours).

6. Student Pilot Membership

a. Requirements for Acceptance

Student Pilot Membership is a special type of Associate Membership- available to persons undertaking instruction from an approved instructor:

- (a) whose name appears on the prescribed form.
- (b) has attained the age of 15 years and where the applicant is under the age of 18 years, written parental consent is granted.
- (c) who has agreed to be bound by the constitution and the rules and regulations of the Federation.
- (d) who has completed and submitted the Release, Assumption of Risk and Warning form (the waiver) to the office of the SAFA; and
- (e) who has paid the prescribed Student Pilot membership fees.

b. Privileges

Student Pilot membership entitles a person to:

- (a) the issue of a Student Pilot certificate authorisation to undertake pilot training towards the issue of a pilot certificate.
- (b) on completion of training; the application for issue of a pilot certificate, such issue being subject to the student pilot member becoming a full member, satisfying the authorisation Eligibility Criteria and other requirements;
- (c) third party liability insurance covering activities relating to the operation of hang gliders, paragliders, Weight-shift Microlights or other administered aircraft.

Student Pilot members do not have voting privileges.

c. Period of Validity

Valid for an initial period of 30 days, unless:

- (a) membership is extended by a CFI for a further period of 30 days (may be renewed by a CFI for free on behalf of the Student Pilot for as many 30 days periods as required, within two years from the original purchase)
- (b) membership is suspended or
- (c) the member is expelled from the Federation.

d. Requirements for Renewal

Excluding extension by CFI, an applicant for renewal of membership shall submit a completed membership renewal form and full payment for membership fees to the SAFA office by the required payment date for maintenance of membership privileges.

7. Introductory Trainee Membership**a. Requirements for Acceptance**

Introductory trainee membership is a special type of Associate membership available to persons receiving introductory instruction from an approved instructor, and:

- (a) whose name appears on the prescribed form.
- (b) who has completed and submitted a Release, Assumption of Risk and Warning form (the waiver).
- (c) who has agreed to be bound by the constitution and the rules and regulations of the Federation; and
- (d) who has paid the prescribed membership fees.

b. Privileges

Introductory trainee membership entitles a person to:

- (a) third party liability insurance covering activities relating to the operation of hang gliders, paragliders, weight-shift microlights or other administered aircraft.
- (b) undertake introductory ground training under the instruction of an approved Flight Instructor; and
- (c) undertake tandem flight operations where the approved Instructor is the pilot in command of each flight.

Introductory Trainee Members do not have voting privileges.

c. Period of Validity

Introductory trainee membership is valid for participation for 24 hours from the commencement of introductory training, unless membership is suspended, or the member is expelled from the Federation.

d. Requirements for Renewal

Introductory trainee membership is not renewable, but further periods of introductory training membership may be purchased.

8. Visiting Pilot Membership

a. Requirements for Acceptance

Visiting pilot memberships are a special form of Associate Membership available to licensed pilots who are not permanent residents, and who are visiting Australia on a visa approved by the Australian government for visitors. The visa subclasses for which Visiting Pilot Memberships are available are the visitor visa (sub class 600), the electronic travel authority (sub class 601), and the special category visa (sub class 444), and

- (a) whose name appears on the prescribed form.
- (b) who has agreed to be bound by the rules and regulations of the Federation.
- (c) who has presented satisfactory documentation establishing their credentials and experience regarding their ability to act as pilot in command of a hang glider, paraglider, weight-shift microlight or other administered aircraft.
- (d) who has provided a completed Release, Assumption of Risk and Warning form (the waiver).
- (e) if requested by a safety officer, the Operations Manager, or competitions committee – passed a check flight or flight review assessing suitability including understanding Australian Airspace and legislation.
- (f) who has paid the prescribed membership fee.
- (g) where required be able to use an appropriate radio and communicate in English; and
- (h) who at the time of application holds a current pilot certificate authorisation issued by a National Aviation Authority of a foreign country.

b. Privileges

Visiting Pilot Membership entitles a person to:

- (a) initial issue of the Visiting Pilot Information package.
- (b) the issue of interim pilot certificate authorisations and endorsements where a person has satisfied the requirements for issue for such pilot certificate and or endorsements; and
- (c) third party liability insurance covering activities relating to the operation of hang gliders, paragliders, weight-shift microlights or other administered aircraft within Australia.

c. Period of Validity

Visiting Pilot Membership is valid for a period selected by the applicant from the date appearing on the application form. After application approval, the membership and recognition of authorisations held by the visiting pilot is valid for the period selected, unless the visiting pilot membership is suspended, the member is expelled from the Federation, or membership renewed.

d. Requirements for Renewal

An application for renewal of membership shall forward full payment for membership fees to the SAFA office by the validity period expiration date.

Note: Visiting Pilots can seek to obtain Full Membership.

9. Associate Membership

a. Requirements for Acceptance

To advance the objectives of the Company, the Board or COO may issue other forms of general Associate Memberships. The Board or COO may set appropriate authorities and limitations on such members. Associate Membership is available to natural persons subject to eligibility criteria, and

- (a) whose name appears on the prescribed form.
- (b) who has agreed to be bound by the rules and regulations of the Federation.
- (c) who has presented satisfactory documentation establishing their credentials regarding their current membership of an Associated or Affiliated organisation of the SAFA.
- (d) who has provided a completed Release, Assumption of Risk and Warning form (the waiver);
and
- (e) who has paid the prescribed Associate Membership fee as determined by the COO.

b. Privileges

The privileges of Associate Membership and applicable operational limitations will be set out in writing within the 'Privileges of Associate Membership' document or application form, on membership approval by the board delegate.

c. Period of Validity

Unless membership is suspended, the member is expelled from SAFA or the associated or affiliated organisation, general Associate Membership is valid for a period appearing on the application form, or as may be varied, subject to Board or delegate approval.

d. Requirements for Renewal

Renewal requirement will be subject to approval by the Board or delegate and laid out in the 'Privileges of Associate Membership' document or application form applicable to that specific application.

10. Expiry and Invalidation of Authorisations

a. Expiry of Membership and Authorisations

- (a) Where a member fails to renew membership, or advises the Federation of cessation of membership, membership privileges are suspended, all certificates, endorsements, qualifications, authorisations (however named) and appointments, similarly expire and are invalidated.
- (b) Revalidation of pilot certificates, endorsements, authorisations, and appointments invalidated due to expiry or cessation of membership may be accomplished by:
- i payment of the prescribed membership fee and
 - ii completion of any required flight check, reviews, tests, and examinations, and,
 - iii satisfaction of authorisations eligibility criteria.-

11. Review Frequency

This *Policy on Membership Types* shall be reviewed not less than once every two years, or in the six-month period after the establishment of the board following a General Election.

Version History				
Version	Approved By:	Revision Date:	Description of Change	Author
2022v1	The Board	16th November 2022	Reformatted and reviewed.	Board working group
2024v1	The Board	8 th April 2024	Terminology consistency with P149	Board
2024v2	The Board	1 st June 2024	VPM periods changed	Board